



**THIRD JUDICIAL CIRCUIT  
OF MICHIGAN**

PATRICIA PEREZ FRESARD  
CHIEF JUDGE

701 COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE  
DETROIT, MICHIGAN 48226

(313) 224-5430  
Patricia.Fresard@3rdcc.org

---

**LOCAL ADMINISTRATIVE ORDER 2023- 04**

**STATE OF MICHIGAN  
THIRD JUDICIAL CIRCUIT**

---

**SUBJECT: APPOINTMENT OF JUVENILE ATTORNEY REFEREE TRACEY MARTIN**

This Local Administrative Order, issued in accordance with Michigan Supreme Court Administrative Order 2009-6 and MCL 712A.10 and MCR 3.913, upon approval of the State Court Administrative Office (SCAO), is effective January 24, 2023.

**IT IS ORDERED:**

1. The Chief Judge of the Third Circuit Court appoints **Tracey Martin** as Attorney Referee. The Referee's contact information is:

<b>Name</b>	Tracey Martin
<b>Bar Number</b>	P-63745
<b>Court Address</b>	Third Circuit Court – Juvenile Division
	Lincoln Hall of Justice, Building B, Room 248
	1025 E. Forest Avenue
	Detroit, MI 48207
<b>Phone Number</b>	(313) 833-0169
<b>E-mail Address</b>	Tracey.Martin@3rdcc.org

It is the responsibility of the Referee to notify the State Court Administrative Office of changes in the individual's contact information during the course of the appointment.

**2. Referee Tracey Martin:**

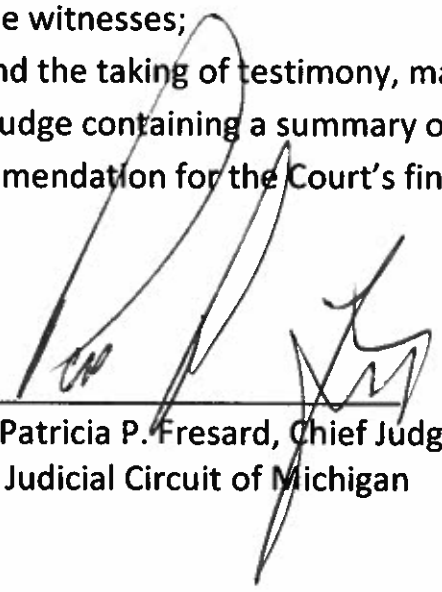
- a. Will serve at the pleasure of the Chief Judge of the 3<sup>rd</sup> Circuit Court.
- b. Has taken the constitutional oath of office.
- c. Is a member, in good standing, of the State Bar of Michigan, pursuant to MCR 3.215.

**3. Referee Tracey Martin is authorized to perform the following duties pursuant to MCR 3.913 and MCL 712A.10:**

- a. Conduct a preliminary inquiry or preside at hearings under the Juvenile Code, MCL 712A.1, et seq., and make recommended findings and conclusions except for those hearings specified in MCR 3.912(A), which include the following:
  1. A jury trial;
  2. A waiver proceeding under MCR 3.950;
  3. The preliminary examination, trial and sentencing in a designated case;
  4. A proceeding on the issuance, modification or termination of a minor personal protection order.
- b. In Child Protection Proceedings, may issue an ex parte placement order under MCR 3.963(B).
- c. In conducting hearings, a Referee shall do all of the following:
  1. Administer oaths and examine witnesses;
  2. If a case requires a hearing and the taking of testimony, make a written signed report to the judge containing a summary of the testimony taken and a recommendation for the Court's findings and disposition.

**Effective Date:** January 24, 2023

**Date:** April 19, 2023

  
\_\_\_\_\_  
Hon. Patricia P. Fresard, Chief Judge  
Third Judicial Circuit of Michigan

**Approved by SCAO:** April 21, 2023